

Sparrow Wood Apartments

Empire Management

2864 Carpenter Rd., Suite 300
Ann Arbor, MI 48108
Phone 734-971-8555 Fax 734-971-0205

Lease Application – Please Print

TO THE APPLICANT: We sincerely thank you for your application. Please help us promptly process this application by clearly completing all the required information.

Date of Application _____ Desired Move-in Date _____

Type and Size of Unit Wanted _____

How Did You Hear About Our Property? _____

Personal Information

Applicants Full Name _____ Date of Birth _____

Social Security # _____ Drivers License _____

Telephone# Work _____ Home _____ Cell _____

Name of All Other Residents	Relationship to You	Date of Birth

Residence History

Present Address _____

Street

City

State/Zip

Present Landlord _____

Name

Phone Number

Length of Present Residence _____ Reason For Moving _____

Previous Address _____

Street

City

State/Zip

Previous Landlord _____

Name

Phone Number

Length of Previous Residence _____ Reason for Moving _____

Employment Information

Present Status: Employed Full-Time Part-Time Not Employed Retired Student

Present Employer: _____

Employer Address _____

Telephone _____ Dates Employed/ From _____ To _____

Position Held _____ Department _____

Supervisor _____ Gross Monthly Income _____

Previous Employer: _____

Employer Address _____

Telephone _____ Supervisor _____ Dates Employed/ From _____ To _____

If Student, List School _____ School Phone Number _____

Present Grad Level _____ Expected Date of Graduation _____

Banking and Credit References

Bank Name and Branch _____ Telephone Number _____

Account Number _____ Type of Account _____ Monthly Payments _____

Bank Name and Branch _____ Telephone Number _____

Account Number _____ Type of Account _____ Monthly Payments _____

Credit Reference _____ Telephone Number _____

Address _____ Account Number _____

Credit Reference _____ Telephone Number _____

Address _____ Account Number _____

Other Information

Total Number of Vehicles (Including Company Car) _____

Make/Model _____ Year _____ Color _____ Tag _____

Make/Model _____ Year _____ Color _____ Tag _____

Make/Model _____ Year _____ Color _____ Tag _____

Do You Have a Cat? _____ What Breed, Weight, and Age _____

Have You Ever: Been sued for rent? _____ Been evicted or asked to move out? _____

Been Sued for Damages to rental property? _____ Broken a Lease? _____

Comments/ Explain _____

For Leasing Office Only

Record Of Deposits/ Advanced Payments

Date	Description	Amount

Reference Verification

Reference	Remarks	Spoke With
<input type="checkbox"/> Present Landlord		
<input type="checkbox"/> Employer		
<input type="checkbox"/> Bank		
<input type="checkbox"/> Credit		
<input type="checkbox"/> Other		
<input type="checkbox"/> Credit Bureau		

Disposition of Application

APPROVED
 NOT APPROVED
 By _____ Date _____

If not approved indicate reason(s):
 Unfavorable Credit Report
 Unfavorable Employment Reference
 Unfavorable Report from Landlord
 Other _____

Move-in Information

Itemized Charges

Unit Number/ Address _____ Lease Term _____ From _____ To _____ Date of Expected Move-in _____ Notes _____ _____ _____	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><td style="width: 80%;">Rental Rate</td><td> </td></tr> <tr><td>Concession</td><td> </td></tr> <tr><td>Pet Rent</td><td> </td></tr> <tr><td>New Mo. Rate</td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td>Security Deposit</td><td> </td></tr> <tr><td>Pet Deposit</td><td> </td></tr> <tr><td> </td><td> </td></tr> <tr><td> </td><td> </td></tr> </table>	Rental Rate		Concession		Pet Rent		New Mo. Rate				Security Deposit		Pet Deposit					
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Authorization

Please read carefully before signing.

In considering this application from you, management will heavily rely on the information, which you have supplied. It is important that the information be accurate and complete. By signing this application, you represent and warrant the accuracy of the information, and you authorize Management to verify any references that you have listed. In addition, you authorize management to obtain a consumer credit report. A credit check will appear on your credit report as an inquiry.

Applicant agrees to pay an application fee of \$75.00 in consideration for the owner taking the dwelling off the market while considering approval of this application. If application is approved by owner, the \$75.00 fee shall be retained by owner. If the application is rejected by owner, the \$75.00 fee shall be returned to the applicant.

Applicants Signature _____ Date _____